



## Membership Policy

By becoming a London Trampoline Academy and London DMT member you agree to abide by the following membership policy. This applies to all participants, parents, guardians, carers, officials, and other volunteers.

The aim of this policy is to help ensure a fun and safe environment for all, including at training sessions, competitions, and other club events. Failure to follow this will result in termination of your membership (see complaints and discipline procedure). If you have any queries, please email [info@londontrampoline.com](mailto:info@londontrampoline.com)

- Membership is open to all, regardless of age, gender, ability, race, cultural background, religious beliefs, or sexual identity.
- To be a member of London Trampoline Academy and London DMT you must pay your membership fee, hold British Gymnastics membership and pay your monthly session fees on time.
- The London Trampoline Academy and London DMT membership fee is an annual fee (due when you join the club, and then annually within 1 month of the anniversary of the joining date) that is non-transferable and non-refundable.

**Important note:** Participants must also have British Gymnastics membership for insurance purposes. Anyone found not to have BG membership after attending sessions for 6 weeks will not be able to attend until they have gained their BG membership.

BG membership can be acquired here: <https://www.british-gymnastics.org/renewal-options>

Participants are responsible for their own BG membership, however, please contact the club manager at [info@londontrampoline.com](mailto:info@londontrampoline.com) if you would like assistance.

### Annual Club membership fee

The Club has an annual Club membership fee of £30.00. This is not refundable or transferable, including on termination of Club membership due to disciplinary procedures.

When you join London Trampoline Academy and London DMT you must pay your annual club membership fee. You will not need to pay this again for another 12 months unless you cancel your membership (see below).

### Monthly session fees

- These are taken on the 1<sup>st</sup> of every month. Therefore, your first monthly session fee payment will be higher than usual as you will need to pay for sessions attended up to the 1<sup>st</sup> of the month.
- Late payment
  - Please get in contact with us if you are unable to pay your monthly fees on time
  - If fees are not paid by the 26<sup>th</sup> of the month, and there has been no communication with the Club, membership will be automatically cancelled.
- Holidays & missed sessions
  - Fees are calculated on a 50-week year, which takes into account the Clubs Winter and Summer breaks
  - If you miss a session, then we offer catch up sessions which should be agreed in advance via email to [caitlin.doyle@londontrampoline.com](mailto:caitlin.doyle@londontrampoline.com)



- If you wish to take a payment holiday, for example if you are away for multiple months and unable to attend sessions, we can pause your monthly fees however we cannot guarantee your space in the session will be available upon your return.
- We require 4 weeks' notice of any payment holiday via email to [jean.curtis@londontrampoline.com](mailto:jean.curtis@londontrampoline.com)

#### ➤ Catch up Sessions

- If you are going to miss a session and would like to make it up at another time, you must let us know 2 weeks in advance via email to [caitlin.doyle@londontrampoline.com](mailto:caitlin.doyle@londontrampoline.com) or via text message to 07565064244
- Catch up sessions will only take place during school holidays.
- Catch up sessions are for exceptional circumstances and are only offered when notice for a missed session is given. You will only be allowed up to 3 catch up sessions per term.
- The catch-up session must be arranged via email to [Caitlin.Doyle@londontrampoline.com](mailto:Caitlin.Doyle@londontrampoline.com)
- You will be unable to arrange a catch-up session, if you have not given 2 weeks' notice prior to the missed session.

#### Cancellation and termination of membership

- Membership may be revoked due to any behaviour contrary to the policies, procedures, and rules of London Trampoline Academy and London DMT (see complaints and discipline procedure).
- London Trampoline Academy and London DMT reserves the right to terminate the membership of any member who fails to attend for a period of eight weeks.
- Should you wish to cancel your membership, you must provide us with 4 weeks' notice in writing via email to [jean.curtis@londontrampoline.com](mailto:jean.curtis@londontrampoline.com)
- You will be liable for the sessions that have taken place up to your notice was given and for those taking place during the 4-week notice period. You are welcome to continue attending sessions during the notice period. Please be aware no refunds will be given if you choose not to attend the sessions during the notice period.

Updated: 24/08/2023

Review date: 01/08/2024